

**CHRIS EASTWOOD AUTOMOTIVE LIMITED**  
**CURRENT JOB LIST FROM WEBSITE [WWW.CEAUTO.CO.UK](http://WWW.CEAUTO.CO.UK)**

**To apply for any of these jobs please contact the following:**

**Accountancy: [Irene@ceauto.co.uk](mailto:Irene@ceauto.co.uk)**

**Sales: [Frances@ceauto.co.uk](mailto:Frances@ceauto.co.uk)**

**Service: [Ray@ceauto.co.uk](mailto:Ray@ceauto.co.uk)**

**All on telephone number: 01371 874516**

**AS AT 22 October – 16:05**

10685	Interim Financial Controller	South East	Neg	Interim Financial Controller required to help with new acquisitions and the integration of the new business regarding company policy, systems and procedures. You will resolve issues that arise in all areas including IT. You will motivate and lead members of staff transferring under the TUPE agreement and generally assist in the smooth transition of the sites. You will have previously worked at Financial Controller level within the motor retail industry and have good ADP Kerridge 8.35 skills. ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10684	Temporary Dealership Accountant	Midlands	To £45k pa	Temporary Dealership Accountant to help with historic Bank Reconciliations, Year End and Audit. You will be working within a small team so need to be organised, flexible and a good communicator. Assignment is for approximately 3 months. You will have worked within a dealership environment before and be a skilled ADP Kerridge 8.35 user. Salary: to 45k pa - ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10651	2 x Vehicle Technician's	East London	£22k + OTE £45k	Our client a main dealership in East London require 2 x Technicians to join their Teams. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards. Salary: c22k + OTE 45k

10642	Accountant	Warwickshire	£40k pa + Car	<p>Accountant -This position will report to the Finance Director with a dotted line to the Managing Director, and also Group senior personnel who complete some functions for the company i.e. Statutory accounts and Corporation Tax returns. The main purpose of the role will be the accurate and timely production of monthly accounts, cash flow input documents, Year end accounts pack Year end tax pack and supporting documents, payroll calculation, monthly and year end HMRC returns Management of the month end process, including all key balance sheet reconciliations, P&amp;L analysis, and month end file completion. Review of reconciliations to ensure all action required is taken and issues cleared promptly. You will operate the Kerridge and Sage accounting systems. Provide support to the Finance Director on a day to day basis and in answering ad hoc queries. Provide support and guidance to junior members of the accounts team. Ensure all data requests are answered quickly and accurately from Operational and Sales personnel. Liaise with staff as required, and to ensure that cut off timings are achieved for input into the UK. Liaise with the Group IT function to ensure the Kerridge operating system is functioning correctly and all month end procedures are performed as required. Salary: 40k pa + Car - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.</p>
10676	Accounts Assistant	London	£18k pa Neg	<p>Accounts Assistant to accurately maintain all information relating to the financial transactions of the dealership, either via the computer or manually in accordance with the Company timetable and policy. To accurately maintain the dealership Purchase Ledger to enable prompt payment of suppliers and provision of management information in accordance with Company accounting policies and timetables. To deal with queries from Company personnel, customers and suppliers. To resolve where possible all such queries or pass them on to the appropriate person. To fulfil any ad hoc duties in relation to the administration of the accounts department as may be required by the Financial Director. To control the collation of data sufficient for the preparation of reports for non financial management on agreed time scales. To ensure that the tidiness and security of the accounts department are maintained and all quality records are maintained securely. To maintain own manner and appearance in order to present the best possible image. To ensure that all guidelines and regulations on health and safety are followed. To maintain good working relationships with all other staff and to provide cover for other staff in the department in the event of holiday and sickness. To carry out any further duties within capabilities when requested by management. These may include working outside normal hours. Salary: 18k pa Neg ONLY CANDIDATES WITH PREVIOUS MOTOR</p>

				TRADE EXPERIENCE WILL BE CONSIDERED.
10449	Accounts Assistant	Essex	£21k pa + Bonus	Accounts Assistant to help with a variety of duties including supporting month end accounts with the Junior Accountant and ensuring all reports are accurately completed to strict deadline using ADP Kerridge 8.35. You will also be involved in Purchase, Sales Ledgers, Bank Reconciliation, Cash allocation / reports, invoices and statements. This position would suit someone who is looking for a career in Accounts, within the Motor Industry and studying or about to AAT. Previous Motor Retail and ADP experience would be an advantage but not essential. Salary: £21k pa + Bonus
10590	Accounts Assistant	Essex	£16k - £19k pa	An experienced Accounts Assistant to work in a small busy team. Would suit a good all-rounder with both Purchase and Sales ledger experience, computer literate with good communication skills. ADP Kerridge experience would be an advantage, use of Sage Accounts would also be beneficial. Responsible for Daily banking for all departments, daily processing of Purchase invoices, reconciliation of Purchase Ledger accounts and preparation of weekly BACS payment runs. Hours: 8:30 - 5:00. Salary: 16k pa - 19k pa
10469	After Sales Manager	London	£50k-£57k + OTE c£100k + Car	Our client a Prestige dealership in the West London Acton area require an experienced Aftersales Manager to ensure that all After Sales departments achieve profit margins in line with budget forecasts and annual objectives. Also to control and oversee the correct operation of the After Sales Department on a day- to-day basis. To encourage and maintain a high level of customer satisfaction and quality service. Ideal candidate is a robust character who can stand his ground and have a strong focus on Customer service and the scores we need to achieve. Salary: £50k - £57k + OTE c£100k + Car - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10517	Assistant Accountant	Lancashire	£20k - £30k pa	Assistant Accountant to support the production of month end accounts, to ensure the correct and efficient control and input of incoming and outgoing payments. Responsibility for ensuring the financial integrity of local accounts and for following procedures and controls such that information is relevant and to deadline. This position would be idea for someone wanting to develop their skills. You will have very good Excel, ADP Kerridge skills and Motor Retail experience within a Dealership. £20k - £30k pa - CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10635	Business Development Manager	Lancashire	£32k basic £41k OTE + High End Car	Really exciting field based in the West Midlands Region - for candidates that understand the Franchised Dealer Network and possess the necessary gravitas to form excellent working relationships with senior managers and dealership staff alike.

				This role is all about relationship building and understanding the way a dealership operates, top of the range car provided, Monday to Friday hours, fantastic opportunity. £32k basic £41k OTE + High End Car - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10371	Business Development Manager	Sussex	£45K OTE	<p>Key Objectives:</p> <ul style="list-style-type: none"> <li>To identify and develop prospects for corporate vehicle sales including a large LCV and pick-up content</li> <li>To plan and organise your own selling activities e.g. telephone sales prospects</li> <li>To represent the brand in accordance with dealer standards and Company requirements</li> <li>To build a rapport with customers and qualify their requirements</li> <li>To negotiate and agree finance arrangements</li> <li>To act with due diligence when negotiating and completing sales transactions</li> <li>To maintain a high level of customer satisfaction</li> </ul> <p>Applicant requirements: You must have previous experience in a similar role or fleet/corporate sales within a franchised dealership within the last 5 years.</p> <p>You must have proven skills at prospecting, customer satisfaction, organisation and vehicle sales</p> <ul style="list-style-type: none"> <li>the ideal candidate will be motivated and focussed</li> <li>Willing to accept a new challenge</li> <li>Deliver an unrivalled customer experience.</li> </ul> <p>You must live within 40 minutes drive from Gatwick area</p> <p>Pay &amp; Benefits:</p> <ul style="list-style-type: none"> <li>OTE of £45,000 p.a.</li> <li>Commission</li> <li>Company car</li> <li>Company Pension scheme</li> <li>4 weeks holiday per year</li> </ul> <p>Working Times:</p> <p>8.30am – 6.00pm Monday to Friday</p> <p>ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.</p>
10434	Business Manager	Suffolk	£15k basic £42k OTE	<p>Business Manager urgently required for volume main dealer, must have previous experience and a stable work record, excellent prospects are available for the successful candidate.</p> <p>This position offers 45 Hour week, Car, free life assurance, staff discounts. Salary: £15k basic £42k OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.</p>
10479	Business Manager	Suffolk	£15k-£24k Pay	Experienced Business Manager required for Prestige Dealership, Basic

			Ladder + OTE	Pay is calculated on a Pay Ladder dependant on previous months with a lowest of 15K and a maximum of £24K + excellent BM Pay Plan, must have previous Main Dealer experience, excellent earning potential. ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10531	Business Managers x 2	Cambridgeshire	£15k Basic, 20k Guarantee £42k OTE	2 x Business Managers required for Main Dealer Group, one for Retail Site one for Commercial Vehicles, both positions are for a standard 45 hour week on rota, and include an excellent benefits package including free life assurance, both positions guarantee at least £20K for the first three months and a realistic OTE is upwards of £42K - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10500	Cashier – Temporary	Buckinghamshire	£Neg	Temporary Cashier required duties include - Maintaining cash paid and cash received workbooks for nominated dealerships by way of: Credit card transaction reconciliation on a daily basis. Check cash/credit card/cheque transactions from all departments. All banking sheets to be input on the system daily. Direct debits to be recorded and posted on a daily basis. Direct credits to be recorded and posted on a daily basis. Liaising with dealership Business Managers on a daily basis in respect of customer receipts. Ensure all company financial controls are adhered to and any discrepancies reported to the Accountant. .Provide data to ensure corrective action is taken to minimise any risk to the business. . MOTOR RETAIL EXPERIENCE IS DESIRABLE BUT NOT ESSENTIAL
10314	Dealer Principal	W Scotland	OTE £105k	Dealer Principal required for a fast growing motor retailer in its sector who have ambitious plans for the future. You will have a successful track record in leading a dealership, leading people and delighting customers to joining their group through an exciting period of growth. You will have worked at Senior Management level and have to demonstrate strong leadership and communication skills with a proven track record of running profitable operations. Salary: £75k pa OTE £105k pa ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10658	Dealership Accountant	Essex	£35k - £45k pa + Car + Fuel	Dealership Accountant required - this is an exciting opportunity for a qualified accountant to join a successful business reporting to the Group Principal / Director. Your position will be varied and include leading, directing and motivating the accounts team. Production of exacting and detailed management accounts, cash flow forecasting, preparation and submission of VAT returns. Balance sheet reconciliations, preparation of the audit file for external audit. Assisting the management teams with preparation of annual budgets, KPI's and Manufacturer composite submissions, weekly forecasts and debtor/credit control. You will ideally come from a Main Dealer

				Background and have experience of Kerridge systems and I.T. control. 35k - 45k pa + Car + Fuel - MUST HAVE PREVIOUS MOTOR TRADE EXPERIENCE
10628	Dealership Accountant	Bedfordshire	£32k - £35k + Bonus + Car	Dealership Accountant responsible for full accounting and administration functions for 2 sites. You will produce month end accounts and reports accurately and to strict deadline using ADP Kerridge 8.35. To lead and motivate the team and offer and maintain an effective control environment and to manage the financial performance of the sites. To provide accurate and timely management information to aid decision making. To administer and control the finance and administration function for the branch. Salary: £32kpa - £35kpa + bonus + car - ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10446	Dealership Accountant	London	Neg	Dealership Accountant to work in a very busy Accounting team of 8 responsible for a multi franchised operation. To maintain an effective control environment and to manage the financial performance of the business. To provide accurate and timely management information to aid decision making. To administer and control the finance and administration function for the dealerships. Package includes Car, fuel card, lap top, mobile phone and pension scheme. ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL AND ADP KERRIDGE EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10468	Dealership Accountant	Essex	£40k - £50k pa	Dealership Accountant required to prepare monthly management accounts, annual year end trial balances and annual business plans for all designated sites, within the published timetable. To safeguard the Group's assets. Ensure the accurate and timely completion of administration processes, complying at all times with Group Accounting Policy, UK GAAP and regulations laid down by HMRC and other regulatory bodies. For allocated franchises, ensure that reporting is timely and consistent across the business, in accordance with Manufacturer standards To work closely with the Senior and Line Managers and help enhance their performances. Salary: £40k - £50k pa - CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION - ADP SKILLS WOULD BE A GREAT ADVANTAGE
10572	Dealership Accountant	Staffordshire	c£35kpa + Bonus + Car	Dealership Accountant required to produce month end accounts accurately and to strict deadline using ADP Kerridge. You will maintain an effective control environment and manage the financial performance of the business, You will work closely with the Dealer Principal and Line Managers to help enhance their performances. ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION

10596	Dealership Accountant	Lincolnshire	£30k + bonus + car	Dealership Accountant required for a busy operation - you will produce month end accounts and reports accurately and to strict deadline operating ADP Kerridge 8.35. Other duties will be monthly budgeting and forecasts and leading a team of 4 people. You will also work closely with the General Manager and Line Managers helping to enhance their performances. ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10608	Dealership Accountant	Co. Antrim	£37k + Bonus, Car, Benefits and Fuel	Dealership Accountant required to work in a large motor retail operation with a T/O of £111m reporting to the FC, working with another Accountant. There is a team of 8 accounts staff shared between 2 Accountants, you will work closely with the General Manager providing accurate and efficient accounting information to the business including the production of month end accounts using ADP Kerridge 8.35. You will also help the Line Manager enhance their performances and help drive the business forward. Benefits include: pension/ life assurance/staff discounts/also entitled to Company privilege scheme/study support; Salary: 37k pa + Bonus + Car + Fuel + Benefits ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10481	Estimator	Wiltshire	Neg + OTE	Our client require an experienced Estimator to join their team in Salisbury. You will be required to collate estimates on body repairs to accident damaged vehicles using the Audatex computerised estimating system. You will calculate the time required to complete all necessary repairs and inform the body shop of the authorisation of additional work needed. Following completion of the estimates, you will be required to negotiate the repair costs with insurance engineers and provide a breakdown of the repair costs for the customer. Salary: Neg + OTE
10525	Financial Controller	Aberdeenshire	To c£60k pa OTE + Car	Financial Controller - Responsible for the day-to-day operation of the accounting functions of allocated dealerships; for the accurate maintenance of accounting records and balance sheets; to provide a professional and high quality accounting service and financial support to the dealership management teams; To adhere to Company financial controls and policies without exception. To report within all deadlines set. To maintain high accounting/administration standards. To produce accurate monthly management accounts, and submit manufacturer composites within given timescales. To fully reconcile all balance sheets monthly. To provide financial information to the dealerships on request. To review the work of the accounting team as appropriate. To provide input into the forecasting and budgeting process - This role will grow in

				time and has excellent potential. Salary: to c£60k pa OTE + Car - ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10537	Fleet Vehicle Accountant	Shropshire	£40k - £45k pa Neg	Fleet Vehicle Accountant required for their large operation - to produce month end accounts accurately and to strict deadline using ADP Kerridge 8.35 system. You will work closely with the Senior operational staff, help enhance performances and lead the accounts team. This is a high volume environment so must be comfortable working under pressure. Salary: £40k - £45k pa Neg - ONLY CANDIDATES WITH PREVIOUS FLEET VEHICLE ACCOUNTING EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION.
10678	General Manager	Cambridgeshire	£60k Basic £80k OTE Neg	Very experienced General Manager urgently required to run a Duel Site , one with a headcount of 19 and the other with a headcount of 28, a very safe pair of hands are needed to run this site and bring it forward to its full potential, this position would suit a GM with really strong people management skills. Salary: 60k basic 80k OTE Neg - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10677	General Manager	Essex	£60k + £20k Neg OTE	Excellent opportunity for an experienced General Manager to improve newly acquired site, urgent vacancy for a very able GM to look after site with a head count of 22, the package is negotiable for the right candidate. Salary: 60k + 20k OTE Neg - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10670	General Manager	Berkshire	£55k basic + £20k bonus	Talented General Manager required for busy site, the successful candidate will provide motivation and stability, excellent opportunity to join a fast growing company with this popular franchise, benefits package includes fuel, and family private medical. Urgent vacancy, package could be negotiable for the right candidate. Salary: 55k basic + 20k Bonus - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10634	General Sales Manager	Tayside	35k - 40k basic 75k OTE	Ambitious and talented General Sales Manager who wishes to step up to full site responsibility required by privately owned Main Dealer Group, this role would suit a candidate who wishes to take a very busy site to the next level and to lead the team by example. This role would either suit a candidate residing in the Fife area or equally a candidate who is prepared to relocate (relocation package is available along with short term accommodation help) This is a fantastic opportunity with a very well respected company. Salary: £35k / 40k Basic £75k OTE ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10613	Group Service Manager	Oxfordshire	c£50k + OTE	Our client is looking for a Group Service Manager to join their team. The ideal candidate will have worked in a similar role. Working with

				<p>Service Managers, Service Advisors, Technicians and Workshop Controllers on issues of: up selling products and services, provision of exceptional customer service, quality of work, efficiency and utilisation of Technicians, accuracy of data capture, invoicing. Implement and ensure compliance with the policies and procedures of the company and manufacturer (e.g., legal, advertising, MOT, credit related issues). Maintain database, records; carry out audits. Marketing: put together plans to take the business forward. Multi Franchise experience.</p> <p>Data analysis of key drivers of performance. Reports generated daily/weekly/monthly/annually: DOC, warranty, work in progress, cash control, MA2, weekly payroll, operating controls, end of session. Salary: c50k + OTE</p>
10495	Head Technician/Workshop Foreman	Dutch West Indies	\$42,500	<p>Head Technician / Workshop Foreman required for Multi Franchise Site in the Dutch West Indies, living in beautiful part of the world, benefits include pension plan, company vehicle, life insurance, airline ticket, living accommodation for 2 months, commission structure based on targets and goals, 1 month salary bonus, carnival bonus, paid vacation.</p> <p>The Ideal candidate will be qualified, trained and knowledgeable in current technologies and automotive systems as well as processes. Salary: \$42,500</p>
10475	Key Account Manager	London	£25k Basic £50k OTE	<p>Key Account Manager with Fleet / B2B background to join a settled team, must have a stable career path, this vacancy is due to expansion and the successful candidate will initially focus on new business creation.</p> <p>Fantastic company to work for, Luxury company car. Salary: £25k Basic £50k OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.</p>
10597	Master Technician	Essex	Neg + OTE	<p>Our client, a main dealership in Braintree are seeking to recruit a fully qualified Citroen/ Peugeot Master Technician to add to our existing skilled and dedicated team. You will have the ability to carry out in-depth technical fault finding, problem solving, and service and repair using the latest diagnostic equipment. Be able to deal with customer queries, assist the Workshop Controller &amp; Service Manager, guide other Technicians as and when required and produce high quality work.</p> <p>Hours: 8.30am to 5.30pm with 1 hour for lunch (40 hours per week) Saturday 8.30am to 12.30pm on a rota system</p>
10458	MET Technician	Greater London	£11ph - £13ph	<p>Our client require an experienced MET Technician to join their team in SW London.</p> <p>Great opportunity to get on board with a highly successful family run business with an enviable reputation for quality. Dealing with all</p>

				makes and models through to high end prestige vehicles. MET technician role requires you to strip and fit damaged panels, interior trim, minor mechanical / electrical parts from vehicles involved in road accidents. Ideally you will be ATA accredited in Strip Fitter/MET Technician. Salary: £11ph - £13ph + OTE
10561	MOT Tester	Suffolk	c£20k + OTE	Our Client a main Dealership in East Suffolk are looking for an MOT Tester / Technician to join their team. Based in a busy workshop environment you will be required to undertake all MOT's for the site as well as completing standard servicing, fault analysis and general repairs. You must be capable of following the repair process from fault analysis to completion. You may be required to undertake PDI work as well as road testing vehicles. You must be qualified to City & Guilds level 3 in Vehicle Mechanics, Maintenance & Repair or equivalent as well as holding a valid MOT smart card. Salary: c£20k + OTE
10637	MOT Tester / Technician	Wiltshire	Neg + OTE	Our Client a Bodyshop / Service Centre in Wiltshire are looking for an MOT Tester / Technician to join their team. Based in a busy workshop environment you will be required to undertake all MOT's for the site as well as completing standard servicing, fault analysis and general repairs. You must be capable of following the repair process from fault analysis to completion. You must be qualified to City & Guilds level 3 in Vehicle Mechanics, Maintenance & Repair or equivalent as well as holding a valid MOT smart card. Salary: Neg + OTE
10607	Panel Beater	Berkshire	UP TO £15 per hour	Panel Beater required to accurately, skilfully and efficiently undertake Panel repair work on all makes of Motor Vehicles in a safe and economical manner, achieving the highest standards of workmanship to ensure total customer satisfaction at all times. Salary: UP TO 15 per hour + OTE
10683	Part Time PA/Secretary	South London	£19,250k pa	Part time PA Secretary required for this very busyl motor retail operation. You will support the Chief Operating Officer in various administration and secretarial duties. This position requires good Excel experience, diary management, email management and minute taking skills. You will be organised, accurate and an excellent communicator. Hours 9am to 3pm, Salary: 19.250 k p.a - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE WILL BE CONSIDERED.
10648	Parts Advisor	Norfolk	C£17k - £18k + OTE	Our client a Dealership in Diss require an experienced Parts Advisor to join their team. You will be required to deal with telephone and online parts enquiries, Advise customers on their parts requirements. Follow the parts processes and systems to deliver increased levels of customer satisfaction whilst maximising profitability through up-sales. Salary: c17k - 18k + OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.

10625	Parts Advisor	Hertfordshire	£18k - £20k + OTE	Our client a Dealership in Herts require an experienced Parts Advisor to join their team. You will be required to deal with telephone and online parts enquiries, as well as Face to face counter sales. Advise customers on their parts requirements. Follow the parts processes and systems to deliver increased levels of customer satisfaction whilst maximising profitability through up-sales. Salary: 18-20k + OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10579	Parts Advisor	London	£22.5k + Bonus's £7k	Our client a Prestige Dealership in East London / Essex require an experienced Parts Advisor to join their team. You will be required to deal with telephone and online parts enquiries, as well as Face to face counter sales. Advise customers on their parts requirements. Follow the parts processes and systems to deliver increased levels of customer satisfaction whilst maximising profitability through up-sales. Salary: £22.5k + Bonus's £7k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10616	Principal Manager	Oxfordshire	Excellent	<p>An opportunity exists for a talented individual to support the Group Used Car General Manager in running this multi franchise Dealership. The successful candidate will be somebody ready to take the next step on their career journey and will probably currently be a very successful General Sales Manager/Service Manager with a demonstrable track record.</p> <p>Purpose of Role  Maximise return on capital employed, and deliver a positive cash flow.  Responsible for ensuring that the dealership is profitable and efficient, employees are managed and motivated effectively, selling opportunities are maximised, and customers receive outstanding service and care.</p> <p>Key Outputs / Performance Indicators  Manufacturer sales versus objective Used car sales versus objective  Parts sales versus objective as  Service sales versus objective  Budget achievement  Cost to gross ratio  Effective stock management  Top quartile customer satisfaction maintained  Process compliance  Lead &amp; motivate a successful team  Staff retention and satisfaction  Performance management  Employee development through coaching, mentoring and training  Main activities</p>

				<p>In depth analysis of key drivers of performance. Monitors, tracks and reviews performance against forecast/plan. Reports generated daily/weekly/monthly/annually: Submission of KPI's to the centre. Management of budget and ensuing costs are contained.</p> <p>Ensures appearance and presentation of the dealership is maintained to the highest standard at all times</p> <p>Opportunities for improving performance within all departments are identified, implemented, and evaluated</p> <p>Maintain manufacturer CSI requirements</p> <p>Ensures excellent customer service is delivered by coaching &amp; motivating team, seeking customer feedback and taking action to improve satisfaction levels</p> <p>Continuously review and minimise the cost base of the dealership</p> <p>Effective management of associates, involving; correct staffing levels, recruitment, induction, performance appraisal, succession planning, managing underperformance and management, development, coaching and overall co-ordination of teams</p> <p>Ensure communication and effective working relationships between departments and effective resource management across the dealership</p> <p>Maintain high visibility and involvement in the business, walking the floor, communicating &amp; cascading information quickly to the team</p> <p>Hold departmental management meetings (e.g. 20 minute review daily with each manager) plus other general meetings (bad debt, branch reviews, associate, quality circle etc.)</p> <p>Cash handling</p> <p>Implement and ensure compliance with the policies and procedures of the company and manufacturer (e.g., legal, regulatory, security, I.T. security, advertising, MOT, credit related issues)</p> <p>Ensure databases and records are maintained and used effectively; carry out audits</p> <p>Marketing: research and identify business development opportunities, put together plans to take the business forward and ensure marketing budget is used effectively</p> <p>Ensures company complaint handling procedures are followed and resolve customer concerns/complaints that are referred on by managers, employees and Head Office</p> <p>Add value to local community wealth, building and maintaining strong links with the local community and community activities</p> <p>Fantastic opportunity for the right candidate. <b>ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.</b></p>
10679	Sales Executive	Berkshire	£17k basic £50k OTE	Excellent opportunity for an experienced sales executive to join Prestige Main Dealer, 45 hour working week, very urgent vacancy,

				lovely company to work for. Salary: 17k basic 50k OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10666	Sales Executive	Suffolk	£12k basic £35k OTE + Car	Sales Executive required by busy franchised main dealer, must have some experience within a process led sales environment, there is the opportunity to upgrade basic salary through achieving sales targets, and for a talented sales professional the chance to earn a really top salary. Salary: 12k basic 35k OTE + Car - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED
10573	Sales Executive	Hampshire	£12k basic £40k OTE	Sales Executive required for recently acquired Main Dealer, urgent vacancy for candidate with previous vehicle sales experience excellent opportunity to join a busy and successful team, immediate start available for the right candidate. Salary: £12k basic £40k OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10649	Sales Executive – Used Car	Worcestershire	£15k basic £54k OTE + Fuel + Car	Used Car sales executive urgently required by Prestige Dealership, reaching a target of 154 cars per annum would earn an OTE of 54K, plus car and some fuel, my client is looking for a diligent and professional sales executive with the ability to connect with a diverse range of customers. - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10499	Sales Executive New / Used	Gloucestershire	£12k basic £40k OTE	Very exciting time to join this Franchised Main Dealer as the successful candidate will be selling one of the fastest growing Brands in the UK, must be a fully experienced vehicle sales executive, working in a team of 4 in this rapidly expanding Site, very good OTE is easily achievable as this Site is also a used car Hub for the entire Group, excellent opportunity. Salary: £12k basic £40k OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10373	Sales Executive New/Used	Kent	Basic up to £13K OTE £45K +	Experienced Sales executives required by multi Franchise Main Dealer for various Sites in Surrey, Kent and Sussex, in both Prestige and Volume Sites, my client is looking for experienced candidates with a high level of achievement who can meet their high levels of professionalism. Basic up to £13K OTE £45K + ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10388	Sales Executive Prestige New/Used	Berkshire	£14,770 OTE up to £80K	Manufacturer owned Prestige Dealerships in Hatfield, West London, Guildford and Reading are looking for experienced Prestige Vehicle Sales Executives at the very top of their game, the emphasis is on delivering an unsurpassed customer experience for this truly Iconic Marque. Salary: £14,770 OTE up to £80k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10631	Sales Executives	Essex	£15k basic £40k OTE	We are currently looking for experienced New and Used Car Sales Executives for our busy motor trade main car dealership in Essex

				<p>You will be required to sell both New and Used vehicles, Accessories, Finance, Finance related products and warranties, with the aim of reaching and exceeding targets.</p> <p>The successful candidate must be confident and well presented with a sales driven attitude. Previous experience within a Main Dealership and a proven track record in successfully closing sales is essential. You must possess the determination and hunger required to succeed within a highly sales orientated environment.</p> <p>As a Car Sales Executive you must also possess excellent customer service skills and the ability to build rapport with customers and qualify their requirements. You must be committed to hitting sales targets, if not exceeding, and have a good eye for detail.</p> <p>This is a fantastic opportunity offering a very attractive salary plus commission/bonus package. £15k basic £40k OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.</p>
10523	Sales Ledger Clerk	East Sussex	£25k	<p>Sales Ledger Clerk required to raise invoices, send statements and do credit control to ensure prompt payments. Additional ad hoc duties will be involved in the role so you need to be flexible, organised and comfortable working under pressure. Salary: £25k pa - PREVIOUS MOTOR RETAIL EXPERIENCE PREFERRED.</p>
10609	Sales Ledger Clerk	Shropshire	£16k pa	<p>Sales Ledger Clerk required responsible for full control of the banking and cash control with treasury and credit control duties included too using ADP Kerridge 8.35 system. Working in a small team of accounting staff you need to be flexible and organised and happy to complete ad-hoc duties where necessary. ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL AND ADP EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION</p>
10672	Sales Manager	Berkshire	£40k basic + £20k bonus	<p>Talented and inspirational Sales Manager required for very busy franchised main dealer, excellent prospects for the successful candidate in fast growing dealer group, this position would suit somebody with previous main dealer background and a stable work record.</p> <p>Salary could be negotiable for the right candidate. Salary: 40k basic + 20k bonus</p>
10640	Sales Manager	Cambridgeshire	£35k basic £45k + OTE	<p>Experienced Sales Manager very urgently required by Franchised Main Dealer, must be strong, a good man manager and process driven, must be capable of driving the site forward, fantastic opportunity, immediate start available for the right candidate.</p> <p>Salary: 35k basic 45k + OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED</p>
10425	Sales Manager	Cambridgeshire	£40k Basic £50k+	<p>Talented Sales Manager required by busy Main Dealer to work with friendly team, the ideal candidate will have a settled work</p>

				background and previous Sales Managers experience gained in a Franchised Main Dealership, plenty of opportunity for advancement at this large Motor Group. Salary: £40k Basic £50k + - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10594	Sales Manager	Lincolnshire	£30k basic £55k OTE + uncapped bonus	Talented and motivational Sales Manager with a solid background in volume dealerships required for busy volume main dealer, the ideal candidate will be able to lead and motivate an expanding team. Excellent potential earnings with uncapped bonus, lovely company to work for. Salary: 30k basic 55k OTE + uncapped bonus. ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10595	Sales Manager	Lincolnshire	£25k basic £50k OTE + Bonus	Sales Manager required by main dealer, must have volume experience with drive confidence and motivational skills, the site has volumes of 1100 new, used and Motability units. Excellent opportunity for talented sales manager to drive the site forwards. Salary: £25k basic £50k OTE + Bonus – MUST HAVE PREVIOUS MOTOR TRADE EXPERIENCE
10657	Sales Managers	Gloucestershire	£25k basic £45k OTE	Several sales managers required for manufacturer supported main dealerships, situated within the M4 corridor and the M25 corridor. The successful candidates will be reporting directly to the Regional General Manager, To organise, direct and control the activities of sales staff and administrative support to achieve plans and budgets, ensuring optimum use of all material, financial and personnel resources. To promote and nurture a customer care culture delivering care levels consistent with the expectations of the manufacturer and dealership. Create sales and marketing plans for the department; agree plans and budgets with regional general manager and inform sales staff to ensure maximum commitment and motivation. To optimise and increase Sales Department profitability whilst maintaining high levels of customer satisfaction. Provide the sales team with individual targets and use management skills to ensure that set targets are achieved. Ensure that company Sales Process is operating effectively at all times. Ensure the sales team are kept informed of company policies at all times. Organise the sales team to ensure that sufficient staffing levels are available for all opening hours Ensure that all manufacturer standards are met. Ensure close co-operation and liaison is maintained with all other departments. Salary: 25k Basic 45k OTE ONLY CANDIDATES WITH

				PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10680	Service Advisor	Berkshire	£18k - £21k + OTE	Our Client a main Dealership in Slough require an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles Keeping customers up to date with progress Gain authority for extra work and prepare invoice Upselling of service related products. Liaising with Workshop Controller and Service Manager Warranty recalls Carry out prospecting activities to maintain and build volume of work within the workshop. Salary c18k - 21k + OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10656	Service Advisor	Lincolnshire	£20k - £22k + OTE	Our Client a main Dealership in Boston require an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles Keeping customers up to date with progress Gain authority for extra work and prepare invoice Upselling of service related products. Liaising with Workshop Controller and Service Manager Warranty recalls Carry out prospecting activities to maintain and build volume of work within the workshop. Salary: c20k - 22k + OTE
10653	Service Advisor	Lancashire	£17k - £18k + OTE	Our Client a main Dealership in Bolton require an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles Keeping customers up to date with progress Gain authority for extra work and prepare invoice Upselling of service related products. Liaising with Workshop Controller and Service Manager Warranty recalls Carry out prospecting activities to maintain and build volume of work within the workshop.
10652	Service Advisor	East London	£20k + OTE £35k	Our Client a main Dealership in East London require an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles Keeping customers up to date with progress Gain authority for extra work and prepare invoice Upselling of service related products. Liaising with Workshop Controller and Service Manager Warranty recalls Carry out prospecting activities to maintain and build volume of work within the workshop. Salary: 20k + OTE 35k -

				ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10647	Service Advisor	Norfolk	C£19k + OTE	Our Client a main Dealership in Great Yarmouth require an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles Keeping customers up to date with progress Gain authority for extra work and prepare invoice Upselling of service related products. Liaising with Workshop Controller and Service Manager Warranty recalls Carry out prospecting activities to maintain and build volume of work within the workshop. Salary: c19k + OTE - MUST HAVE PREVIOUS MOTOR TRADE EXPERIENCE
10645	Service Advisor	London	C£25k + OTE	Our Client a main Dealership in North London require an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles. Keeping customers up to date with progress. Gain authority for extra work and prepare invoice. Upselling of service related products. Liaising with Workshop Controller and Service Manager. Warranty recalls. Carry out prospecting activities to maintain and build volume of work within the workshop. Salary: c25k + OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10624	Service Advisor	Bedfordshire	C£20k + OTE	Our Client is looking for an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles Keeping customers up to date with progress Gain authority for extra work and prepare invoice Upselling of service related products. Liaising with Workshop Controller and Service Manager Warranty recalls Carry out prospecting activities to maintain and build volume of work within the workshop. Salary: c20k + OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10510	Service Advisor	Buckinghamshire	c£22k + OTE £32k	Our client a Dealership in High Wycombe require a Service Advisor to join their team. Friendly and professional, you will be the first point of contact for customers visiting the dealership and as such, you'll be an important ambassador. Your duties will include: dealing with customer requirements for service and vehicle repairs in an efficient and courteous manner, to ensure a high standard of customer satisfaction; dealing with all service enquiries by telephone, email

				and face-to-face; managing the allocation and handover of customer service vehicles; and liaising with workshop teams to ensure timely completion of customer vehicles. Salary: c£22k + OTE £32k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10511	Service Advisor	Greater London	c£22k + OTE £32k	Our client a Dealership in Ruislip require a Service Advisor to join their team. Friendly and professional, you will be the first point of contact for customers visiting the dealership and as such, you'll be an important ambassador. Your duties will include: dealing with customer requirements for service and vehicle repairs in an efficient and courteous manner, to ensure a high standard of customer satisfaction; dealing with all service enquiries by telephone, email and face-to-face; managing the allocation and handover of customer service vehicles; and liaising with workshop teams to ensure timely completion of customer vehicles. Salary: c£22k + OTE £32k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10549	Service Advisor	Hertfordshire	Neg	Temporary/Permanent Service Advisor required. You need to be friendly and professional as you will be the first point of contact for customers visiting the dealership. To assist them with their enquiries, car collections and bookings and offer the highest customer care to each individual. PREVIOUS MOTOR RETAIL EXPERIENCE IS ESSENTIAL
10563	Service Advisor	Suffolk	Neg + OTE	Our client a main Dealership in Suffolk require a Service Advisor to join their team. You need to be friendly and professional as you will be the first point of contact for customers visiting the dealership. To assist them with their enquiries, car collections and bookings and offer the highest customer service. MUST HAVE PREVIOUS MOTOR RETAIL EXPERIENCE.
10602	Service Advisor	Hertfordshire	c18k + OTE 25k	Our Client is looking for an experienced Service Advisor to join their busy team. Applicants should be customer focused and capable of delivering the highest standards of service. Duties include: Checking in and seeing out customers. Raising job cards. Take customer bookings. Organising courtesy vehicles. Keeping customers up to date with progress. Gain authority for extra work and prepare invoice. Upselling of service related products. Liaising with Workshop Controller and Service Manager. Warranty recalls. Carry out prospecting activities to maintain and build volume of work within the workshop. Previous experience of the motor trade a necessity, knowledge of Kerridge DMS an advantage. Good communication and IT skills are essential. The successful applicant must have an excellent attitude and be able to work as part of a team. Salary: c£18k + OTE 25k - ONLY CANDIDATES WITH PREVIOUS MOTOR

				TRADE EXPERIENCE WILL BE CONSIDERED.
10681	Service Manager	Cheshire	£Neg + OTE	Our client who are a main dealership in Crewe require an Experienced Service Manager to cover for them on a temporary basis. You will play a key hands-on role in managing and leading the Service Team, to achieve manufacturer targets and budgets. Salary: Neg - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10675	Service Manager	Berkshire	£35k + OTE £50k	Our client with a Dealership in Slough & Reading require a Service Manager for each location to join their team. The role is critical in supporting the Dealership and the Group to reach their objectives. The role holder is not only determined to achieve outstanding customer service results but is also extremely financially and sales orientated. Therefore, we are looking for an exceptional individual who will have demonstrated a solid background of service management in a franchised dealership environment. You must be committed to achieving excellence. You will be able to clearly demonstrate your ability to generate impressive results by increasing performance, profitability and operating efficiency. You must have strong leadership and people management skills as your primary focus is to lead your team to deliver their business objectives. You will be expected to drive the business forward and maximise customer satisfaction whilst motivating and managing the whole team. You will be able to demonstrate that you possess strong leadership, communication and organisational skills. Salary: c35k + OTE 50k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10622	Service Manager	Aberdeenshire	£45k + OTE £65k	Our client a Dealership in Aberdeenshire require a Service Manager to join their team. The role is critical in supporting the Dealership and the Group to reach their objectives. The role holder is not only determined to achieve outstanding customer service results but is also extremely financially and sales orientated. Therefore, we are looking for an exceptional individual who will have demonstrated a solid background of service management in a franchised dealership environment. You must be committed to achieving excellence. You will be able to clearly demonstrate your ability to generate impressive results by increasing performance, profitability and operating efficiency. You must have strong leadership and people management skills as your primary focus is to lead your team to deliver their business objectives. You will be expected to drive the business forward and maximise customer satisfaction whilst motivating and managing the whole team. You will be able to demonstrate that you possess strong leadership, communication and organisational skills. This is a large team with 26 Technicians, 5

				Service Advisors & 4 support staff. Salary: c£45k + OTE £65k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10638	Service Manager – 2 year contract	Bahrain	£2300 per month tax free	Service Manager required for 2 year contract in Bahrain, to be responsible for the customer -focused and efficient operation of the dealerships service department must have a stable work history within a main dealer / manufacturer this position offers many benefits including 30 days paid annual leave, free flights home, generous bonus, excellent accommodation, JLR experience would be a great advantage as would a knowledge of Parts. £2300 per month Tax Free - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10576	Spray Painters x 2	Hampshire	up to £13ph + OTE	Our client a main dealership & large modern ARC require 2x Spray Painters to join their expanding team. There is a variety of Insurance company business pass through the workshops. 8 - 5:30pm Monday and 7:30 - 5:30pm Tues-Fri. half an hour lunch. No weekend work unless necessary. Our client would prefer ATA accredited but willing to support full training. Salary: up to £13ph + OTE
10633	Technical Service Manager	Wiltshire	c£35k - £40k + OTE	Our client a Fleet Management company in Wiltshire require a Technical Service Manager to join their Team. To implement, maintain refurbishment and inspection activities to meet the needs of the business and customers' Service Level Agreements. Plan, develop and implement strategy for the refurbishment and inspection teams. Manage and control expenditure within agreed budgets. To assume overall site responsibility in the absence of senior management. Ensure that accurate information is reported and communicated to the relevant teams. Ensure that all cycle times are met within the refurbishment and inspection teams. Manage and develop refurbishment and inspection managers. Continuously improve quality and the level of technical skills within the teams.
10654	Technician	Lincolnshire	£17k - £18k + OTE	Our client a main dealership in Scunthorpe require Technician to join their Team. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards. Salary: c17k - 18k + OTE
10643	Technician	London	C£28k + OTE	Our client a main dealership in North London require a Technician to join their Team. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards Salary: c28k + OTE
10462	Technician	Warwickshire	£Neg + OTE	Our client a Dealership in Warwickshire are looking for a Technician with excellent practical skills· good problem-solving skills for Diagnostics work, as well as general repairs · the ability to work

				quickly and pay attention to detail · good communication skills an up-to-date knowledge of developments, especially new engine types and electronics. Salary: Neg + OTE
10496	Technician	Cambridgeshire	c£11ph + OTE	Our client a main Dealership in Cambridge are looking for a Technician to join their team. You will carry out general servicing work, diagnostics, fault finding, main dealer experience preferred but not essential, time saved bonus scheme and profit share bonus also available.
10507	Technician	London	up to £26k + OTE	Our client a main Dealership in Ruislip are looking for a Service Technician to join their team. You will carry out general servicing, maintenance and repair work, main dealer experience preferred but not essential. Salary: up to £26k + OTE
10508	Technician	Buckinghamshire	up to £26k + OTE	Our client a main Dealership in High Wycombe are looking for a Service Technician to join their team. You will carry out general servicing, maintenance and repair work, main dealer experience preferred but not essential. Up to £26k + OTE
10556	Technician	West Midlands	£23k - £25k + OTE	Our client a Prestige Dealership in Warwick are looking for 3 x Dealership Trained Technicians to join their team. You will be required to carry out the usual duties, i.e. general servicing work, diagnostics, fault finding and every day general car maintenance and repairs. Salary: 23k - 25k + OTE
10559	Technician	Cambridgeshire	£Neg + OTE	Our client a Classic Car Repairs/Restoration site in Cambridge are looking for a Technician to join their team. They are looking for a good all around Technician able to carry out many duties, i.e. general servicing work, diagnostics, fault finding and every day general car maintenance and repairs. Salary: Neg + OTE
10562	Technician	Suffolk	Neg + OTE	Our client a dual dealership in Suffolk require a Motor-cycle Technician to join their team. The ideal technician will have Motorbike experience working within a main dealership. If this is you and you can demonstrate advanced technical knowledge and exceptional diagnostic experience we look forward to hearing from you. Salary: Neg + OTE
10598	Technician	Surrey	up to 27k + OTE	Our client a main dealership in West Surrey require a Technician to join their Team. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards. Salary: up to 27k + OTE
10644	Technician x 2	Norfolk	C£25k + OTE	Our client a main dealership in Norwich require 2 x Technicians to join their Teams. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards. Salary: c25k + OTE
10389	Technicians	Hampshire	c£26k + OTE	Our client a Main Dealership just outside Andover require a

				Technician to join their team To carry out vehicle service and repair work in accordance with technical standards and within the budgeted time. To examine vehicles and diagnose non-routine defects, either in the workshop or during road tests. To liaise with Advisors and customers regarding work carried out. To work with colleagues to maintain workshop standards of cleanliness and tidiness. Attend regular training to update technical skills. ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10629	Temp Dealership Accountant	Nottinghamshire	£40k + Car + Bonus + Benefits	Dealership Accountant required for Maternity Leave cover for 2 sites. Dealership Accountant To provide an effective and efficient accountancy service to Dealership Management Team, and ensure that financial controls are maintained in line with Company procedures. Act as effective Finance Business Partner for operational team KPI/Variance/Trend analysis as required and other requests for information WBR preparation and submission to meet required deadlines Attend and contribute to Performance Reviews with Divisional Management Team, ensuring KPI's are targeted and met Prepare annual budget and periodic forecasts (3+9 etc) to agreed deadlines and parameters. Prepare and review management accounts variance analysis with General Manager and Line Managers Ensure accuracy of the DOCs with full VSB reconciliation on a real-time basis VSB lines are created correctly/deal stacking accuracy Maximise campaign revenue Ensure Controls over the Retail Centre Expense base Ensure purchase invoices are passed in a timely manner by management team Review of outstanding estimates / estimates vs actuals reports and progress issues. Review accrued income accounts in VSB and/or the Nominal Ledger. Liaison with manufacturer and finance houses re unpaid / overdue commissions, bonuses etc Review the WOC* with the management team (weekly basis as a minimum) ensuring issues are resolved in a timely manner. Keep Working capital Under Control Vehicle stocks / stock profile Stock funding Parts Stocks Work In Progress Non-Credit Cash debtors Vehicle debtors Credit control disputes assigned to managers - ensure they are resolved within an acceptable timescale. Salary: 40kpa + bonus + car + benefits - ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION
10538	Temp Dealership Accountant	Essex	Negotiable	Temporary Dealership Accountant required to maintain an effective control environment and to manage the financial performance of the business, provide accurate and timely management information to aid decision making and to administer and control the finance and administration function for the branch. To produce monthly Management Accounts for the dealership and work closely with the General Manager and Line Managers to help enhance their

				performances. Salary: Neg - ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION.
10326	Temp Regional Business Manager	North East	£50k pro rata	<p>Temporary Regional Business Manager acting as primary interface between the company and its current and future network across all areas of the dealers' business. Managing a geographically defined region and accounting for their performance in meeting objectively measurable business performance criteria within that region. As an Ambassador of the business to adhere to the personal professional presentation and behavioural standards as outlined in the Employee Hand Book</p> <p>To meet and exceed Region New Vehicle Sales Volume on a Monthly, Quarterly &amp; Annual basis. Responsible for Selling-in and ensuring dealer support and enthusiasm of all programme initiatives across all departments. Organisation and presentation of Regional Meetings to ensure dealer understanding and gain commitment to specific Annual, Quarterly and Monthly Programmes and initiatives. Development and recommendation of initiatives to increase New &amp; Used Car Sales and profitability within the Dealer's Sales Department in the allotted Geographic Region. Work with dealers in conjunction with Inter Firm Comparison (Dealer Composite) to improve dealer profitability. Close liaison with Dealer Support and the Head of Supply Chain to ensure efficient vehicle stock management and achievement of the Stock Objectives within the defined Geographic Region. To provide accurate Weekly Forecasting for all New Vehicle Sales Activity (both Registrations &amp; Final Invoice) within the defined Geographic Region. To provide accurate weekly Dealer Showroom Activity. To submit Weekly Activity Plan and Itinerary for the following week as requested. As a result, to complete Dealer Visit Reports on Sales and submit to Line Manager within 3 working days of Dealer Visit on Template provided. .Utilisation of Territory Data with dealers to highlight specific model or territory opportunities. Salary: £50k pa Pro Rata - ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSITION</p>
10682	Temporary Assistant Accountant	Nottinghamshire	£Neg	Temporary Assistant Accountant needed to help with the inputting of data including Purchase/Sales Ledger Account detail headers, balances, gathering daily banking information for Sales & Purchase Ledgers and inputting vehicles onto new system from Sage Line 50 to Kerridge Drive . You will have very good Kerridge 8.35 skills and worked within the motor retail sector previously. Assignment is

				could be until Xmas and could become permanent. ONLY CANDIDATES WITH PREVIOUS MOTOR RETAIL EXPERIENCE WILL BE CONSIDERED FOR THIS POSSIBLE.
10387	Trainee Sales Executive	Suffolk	£12K Basic OTE £35/£40K	Trainee or experienced Vehicle Sales Executives very urgently required by Volume Main Dealer, the successful candidates will have a can do attitude, be well presented and articulate, with a full driving licence and a real passion for cars, fantastic opportunity to receive professional training and real career prospects with large Motor Group, immediate start for the right candidates. Salary: £12k Basic OTE £35k/£40k + Car
10536	Trainee Sales Executive	Hertfordshire	£12k basic £35k OTE +Car	Sales Executive with full clean driving licence required by main dealer to be trained in all aspects of car sales, both new and used, must have a stable work record with some sales experience, be over 21, and have a real passion for cars, this position includes a company car and the realistic prospect of £35,000 earnings in the first year. Salary: £12k Basic £35k OTE + Car - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10606	Trainer	Cambridgeshire	Up to £22k	We are looking for a Trainer to join the Human Resources Team, to enhance the learning offering to the business as a whole, and to uphold our core belief of effectively developing our people. As a Trainer, you will be responsible for administering and delivering interactive, fun and informative courses to Team Members of all levels, to support their development throughout their career. This role will be an exciting opportunity for somebody looking to build on their training experience, or somebody who feels that they have the ability to inspire and engage people in a learning environment. The successful candidate needs to have a passion for furthering others, an approachable infectious personality and a love of people. The main delivery style will be classroom based, however, one-to-one coaching will be required. Although Motor Industry experience is not essential, experience in customer service, management, sales and service industries would be preferable. A full UK Driving Licence would also be preferable, as some travelling will be required. We are not necessarily looking for an experienced Trainer but would like someone that is engaging, enthusiastic, understands different behaviours and personalities and is a people person. Salary: up to £22k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE WILL BE CONSIDERED.
10650	Used Car Sales Specialist	Hampshire	£12k basic £35k / £45k OTE	Used Car Sales Specialist required who is looking for more autonomy leading to a management role in the near future if successful, this is a fabulous opportunity to join a main dealer and bring your knowledge of the used car market which can result in a management position with this fast expanding group. Salary: £12k basic £35/£45k

				OTE - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10317	Vehicle Administrator	S London	to £22k	Experienced vehicle sales administrator urgently required by Main dealer Group, mostly dealing with used cars but covering on new cars when required. Excellent working conditions, lovely company, must have some knowledge of DMS systems such as Kerridge. Salary: £21k - £22k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10668	Vehicle Inspector	Nottinghamshire	£Neg	Our Client require a Vehicle Inspector to join their team. You will be required to produce quality vehicle inspections and audits whilst working to standard operating procedures. Working with customers and their representatives in ensuring a high level of service delivery. Generating electronic and handwritten reports. You will have a good working knowledge of mechanical and body repair / construction methods. An appreciation of condition reporting within a technical environment. Strong written and oral communication skills.
10667	Vehicle Inspector	Bedfordshire	£Neg	Our Client require a Vehicle Inspector to join their team. You will be required to produce quality vehicle inspections and audits whilst working to standard operating procedures. Working with customers and their representatives in ensuring a high level of service delivery. Generating electronic and handwritten reports. You will have a good working knowledge of mechanical and body repair / construction methods. An appreciation of condition reporting within a technical environment. Strong written and oral communication skills.
10474	Vehicle Inspector	Hampshire	£22k + OTE	Our Client require a Vehicle Inspector to join their team. You will be required to produce quality vehicle inspections and audits whilst working to standard operating procedures. Working with customers and their representatives in ensuring a high level of service delivery. Generating electronic and handwritten reports. You will have a good working knowledge of mechanical and body repair / construction methods. An appreciation of condition reporting within a technical environment. Strong written and oral communication skills. This is a mobile position covering the South West region, based out of Eastleigh.
10673	Vehicle Sales Administrator	Berkshire	OTE £25k	Vehicle sales administrator urgently required by volume main dealer, must have previous experience using Kerridge and have a vehicle sales admin background. Salary: OTE 25k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE WILL BE CONSIDERED.
10636	Vehicle Sales Administrator	Hertfordshire	c£25k + Bonus's	Our client a Prestige Dealership in Herts require a Vehicle Sales Administrator to join their team. You will be required to provide efficient administration support to the sales and accounts department, experience in vehicle sales admin within the motor trade. You will order and tax vehicles, ensure all paper work and

				DVLA paperwork are completed to company and Government requirements. Hours: Mon to Fri 8am – 5pm. C£25k + Bonus's - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10438	Vehicle Sales Administrator	Merseyside	up to £22k	Experienced vehicle sales administrator with good Kerridge skills urgently required by large Main Dealer Group, working in a team of two, will be responsible for either new or used administration, excellent salary on offer for the right candidate, great working conditions. Salary: up to £22k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10545	Vehicle Sales Executive	Cambridgeshire	OTE £40k+	Experienced Sales Executive urgently required by Franchised Main Dealer, lovely friendly company to work for, busy and successful sales team, very good OTE can be achieved in this role. Salary: OTE £40k+ - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10413	Vehicle Sales Executives x 2	Surrey	£14k basic OTE £35k	ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED. 2 x experienced Sales Executives urgently required by manufacturer owned dealership, 2/3 years experience in vehicle sales is required for this busy site, urgent vacancies, immediate start is available for suitable candidates.
10626	Vehicle Technician	Norfolk	Neg + OTE	Our client a main dealership in Great Yarmouth require a Technician to join their Team. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards. Salary: Neg + OTE
10623	Vehicle Technician	Bedfordshire	C£23k + OTE	Our client a main dealership in Bedford require a Technician to join their Team. You will be responsible for routine servicing and maintenance, together with other associated tasks as required within the workshop. Ensure all work is carried out in a timely manner to the highest of standards. Salary: c23k + OTE
10428	Vehicle Technician	London	up to £30k	Our client a Prestige car specialist in Fulham area require a Technician to join their team To carry out vehicle service and repair work in accordance with technical standards and within the budgeted time. To examine vehicles and diagnose non-routine defects, either in the workshop or during road tests. To liaise with Advisors and customers regarding work carried out. To work with colleagues to maintain workshop standards of cleanliness and tidiness. Attend regular training to update technical skills. Salary: up to £30k
10530	Vehicle Technician	Hertfordshire	c£25k + OTE	Our client a Main Dealership in Watford require a Service Technician to join their team To carry out vehicle service and repair work in accordance with technical standards and within the budgeted time. To liaise with Advisors and customers regarding work carried out. To work with colleagues to maintain workshop standards of

				cleanliness and tidiness. Attend regular training to update technical skills. Salary: c£25k + OTE
10553	Vehicle Technician	West Sussex	C£24k + Bonus's	Our client an independent Garage 5 miles outside of Brighton, are looking for a good all round Technician to join their team. You will be required to carry out the usual duties, i.e. general servicing work, diagnostics, fault finding and every day general car maintenance and repairs. Salary: c£24k + Bonus's
10617	Volume Sales Executive	Oxfordshire	£20k basic £48k OTE	Fantastic opportunity for an experienced Volume Sales Executive to join a Prestige Site, this is a rare opportunity to join a friendly and successful team selling a respected Prestige Brand, very stable work environment. The Ideal candidate will have previous Main Dealer experience preferably in Volume Sales. Salary: 20k basic 48k OTE
10541	Volume Sales Executives	Greater London	Excellent	Are you a Volume Sales Executive looking to move into Super Prestige? Are you smart and articulate and looking to climb the career ladder? Fabulous opportunity to join a Super Prestige Manufacturer Owned Dealer Group, must have relationship building skills and the ability to deal with a diverse clientele, supportive first year pay plan, excellent earning potential. ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10560	Warranty Administrator	London	c£27,500 + Bonuses	Our client a Prestige Dealership in NW London require an experienced Warranty Administrator to join their team. You will be responsible for the warranty process within the dealership by working closely with advisors and the management. Your role will be to control all warranty claims within the department to make sure all the paperwork is done to both to group and manufacturer standards. You must be an organised individual who is thorough with general administration. We are looking for someone with a solid warranty administration background. Salary: c£27,500 + Bonuses
10655	Workshop Controller	Lincolnshire	£23k + OTE	Our Client a main Dealership in Grimsby require a Workshop Controller to assist in running their busy workshop. Checking in and seeing out customers. Raising job cards. Delegating work within the workshop, Keeping customers up to date with progress Gain authority for extra work and prepare invoice. Salary: 23k + OTE
10630	Workshop Controller	Norfolk	£Neg + OTE	Our client a Dealership in Kings Lynn require a Workshop Controller to join their team. The role requires you to ensure the smooth running of the workshop; distributing work to the technicians, maintaining efficiency, effectively managing the through-put of work whilst keeping the team motivated. You must be able to demonstrate a proven track record of running a successful workshop within the motor trade, and be able to problem solve effectively in what can be a fast paced and challenging environment. You will take a hands-on approach to the role, with a can-do attitude

				in order to direct the team effectively to achieve set targets and produce an excellent standard of work day-to-day.
10466	Workshop Controller	West Midlands	c£24k + OTE + Car	Our client, a main dealer in Birmingham require an experienced Workshop Controller to complement their existing team of 7 Techs and 16 bays. The successful person will be responsible for overseeing the smooth running of a large Workshop and maximising hours sold. Candidates must be able to manage and motivate a team of Technicians and be experienced in work distribution within a Main Dealership. Full driving licence is essential - Salary; c£24k + OTE + Car - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10519	Workshop Controller	Hampshire	£Neg + £32k OTE	Our client, a prestige bodyshop in Winchester require an experienced Workshop Controller to complement their existing team. The successful person will be responsible for overseeing the smooth running of a large Workshop and maximising hours sold. Candidates must be able to manage and motivate a team of Technicians and be experienced in work distribution within a Main Bodyshop. £Neg + OTE £32k - ONLY CANDIDATES WITH PREVIOUS MOTOR TRADE EXPERIENCE WILL BE CONSIDERED.
10646	Workshop Controller / Senior Service Advisor	Norfolk	C£19k – 21k + OTE	Our Client a main Dealership in Great Yarmouth require either an experienced Workshop Controller or a Senior Service Advisor to assist in running their busy workshop. Checking in and seeing out customers. Raising job cards. Delegating work within the workshop, Keeping customers up to date with progress Gain authority for extra work and prepare invoice. C19k - 21k + OTE - MUST HAVE PREVIOUS MOTOR TRADE EXPERIENCE